

ASHFIELD DISTRICT COUNCIL

Case of Special Urgency - Forward Plan of Key and Exempt Decisions

**Local Authorities (Executive Arrangements)
(Meetings and Access to Information)(England) Regulations 2012**

In accordance with Section 11 of the above Regulations, the Council hereby gives notice that it intends to make the undermentioned Key Decision which has not been included on the current Forward Plan giving 28 clear days' notice.

The Council consider it is impracticable to defer the Key Decision and give the requisite notice for publication on the next Forward Plan and has duly obtained signed agreement from the Chairman of the Overview and Scrutiny Committee in writing of the matter about which the decision is to be made.

Key Decision/Issue	Date/Period Decision to be made	Decision Maker	Background Papers/Documents to be considered by Decision Maker	Contact Officer	Reason for urgency in not being able to give 28 clear days' notice
Covid-19 Additional Relief Fund	Before 30/09/22	Executive Lead Member for Finance, Revenues and Benefits	N/A	Peter Hudson Corporate Finance Manager p.hudson@ashfield.gov.uk	Affected Business Rates accounts have to be updated for up to 380 accounts and revised bills issued by no later than 30 th September

Dated: 14 September 2022

**Signed: Ruth Dennis
Director of Legal and Governance (and Monitoring Officer)**

Explanatory Note

- 1. The Council is required by the above Regulations to give 28 clear days' notice of key or exempt decisions. The Forward Plan includes a schedule of all Key and Exempt Decisions which are likely to be taken in the next four months. Where a Key Decision needs to be made on a matter which has not been included on the Forward Plan, the above Regulations provide for a case of Special Urgency to enable the decision to be made.**

2. **The Special Urgency provision requires that if it is impracticable to give 28 clear days' notice, the public are informed that the decision has been made following agreement by the Chairman of the Overview and Scrutiny Committee. The Leader is required to submit a report to the next available Council meeting advising of any decision(s) taken as cases of Special Urgency.**